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***Specification for supply of the following Goods:***

***Commercial vehicle: cargo van***

1. **Purchaser’s profile.**

The International Charitable Foundation “Alliance for Public Health” (hereinafter — the Alliance) is a leading professional organization. In cooperation with key civil society organizations, the Ministry of Health, and other state bodies, it fights a number of epidemics, incl. HIV/AIDS and TB in Ukraine, manages preventive programs, and provides quality technical and financial support to local organizations.

Since being registered in Ukraine as an independent legal entity in 2003, and following the establishment of its own governing bodies in January 2009, Alliance has shared the core values and remained a member of the global partnership of the International Alliance of Public Health — an international charitable foundation uniting 33 organizations from different countries, with the Secretariat in the town of Hove, UK).

This procurement is carried out by the Alliance within the framework of the implementation of the SIDA 2025–2026 project (program) with its financial support, in accordance with the agreement concluded with the ICF 'Alliance for Public Health'.

1. **Subject of purchase**: Commercial vehicle: cargo van. Number: **8 units**.

**This procurement is carried out on a general basis, accordingly, the price in the price offer in Appendix No. 3 of this specification should be indicated including VAT.**

1. **Technical requirements:**

* **Height of a cargo compartment - NLT 2,007 mm, length - NLT 4,500 mm, width - NLT 1,700 mm** (overall dimensions of the car are not limited but the maximum size in a line)
* Total permissible weight - up to 3,500 kg
* Environmental standard: Euro-5, Euro-6.
* Engine type: diesel
* Reinforced running gear
* Location of the driver's seat: left
* Cargo compartment doors (side) to body height
* If possible, preparation of the engine for installation of the separate compressor for the powerful conditioner / heater of a cargo compartment (for example: the separate drive for a belt of the compressor of the conditioner).
* The system of parking conditioning of the cargo compartment.
* Parking compartment air conditioning system.
* Presence of an iron partition from a cabin of a cargo compartment (with a window that opens - optional).
* Engine heating (temperature below 0 C)
* Availability of air conditioning / climate - control in the driver's cab
* Hydraulic power steering
* Spare wheel
* Central lock with remote control
* Rear footrest
* Front and rear wheel mudguards
* Hinged double-leaf rear doors with an opening angle of 270 °
* Driver airbag
* Wear-resistant floor covering
* Daytime running lights
* Heated mirrors
* Availability of 4 keys (optional)

1. **General requirements.**
2. Warranty: implementation of technical supervision, warranty and service of equipment during the warranty period.
3. The successful bidder shall deliver the van with the documents enabling van’s registration in Ukraine.
4. A contract with the successful bidder shall be closed based on their price bid that shall not be subject to change in future. If the currency in your quotation is not the same as the currency of the contract (see item 6 of these specifications), the price of the contract shall be determined by recalculation of the bid using NBU’s exchange rate as of the date of official announcement (disclosure) of the tenders.
5. **Terms of Supply**
6. Preffered time of delivery 20/012/25. The preference may be given to proposals with the earliest possible delivery. In case of impossibility to deliver till 20/12/25, other offers will be considered. Please indicate offered time of delivery in Annex 3;
7. The Seller will provide preparation and support of the Buyer for registration of cars as per the Law of Ukraine resulting in obtaining of certificate of registration for them;
8. Terms of delivery:
   1. DAP for non-residents of Ukraine
   2. DDP for residents of Ukraine
9. **Terms of payment**
10. The payments shall be processed as follows.

50% advance payment within ten (10) working days upon the date of closure of the Contract and receiving the original invoice, 50% balance payment within ten (10) working days upon completed receipt of the Goods;

1. The contract shall be concluded and the payments shall be made in: Ukrainian Hryvnias for residents of Ukraine; in the currency of the offer (U.S. dollars, EURO) for non-residents of Ukraine, in the equivalent amount as per the official exchange rate set by the National Bank of Ukraine on the date of bid submission.
2. **Composition of the tender:**
3. Information about the tender participant (Annex 1.)
4. Compliance with technical characteristics (Annex 2.)
5. Price Quotation (Annex 3.)
6. Ultimate Beneficial Owners Information of the Participant (Annex 4.)
7. Сopy of the current certificate of conformity of the State Certification System UkrSEPRO or a copy of another valid document certifying the quality of the goods (certificate of conformity, quality certificate, etc.);
8. Сopy of the extract from the current Technical conditions for the manufacture of a vehicle sealed by the manufacturer (if any);
9. Images, detailed technical characteristics and product descriptions;
10. List of service stations authorised by the manufacturer / importer in Ukraine.
11. Participant’s registration documents.
12. **Tender evaluation criteria:**
13. Goods’ responsiveness to the requirements of the technical specifications;
14. Price;
15. Time of delivery;
16. Warranty conditions.

**Annex 1 to the Specifications.**

**Bidder’s Profile.**

**Please fill in the table below.**

|  |  |  |
| --- | --- | --- |
| 1. | Full name of the company |  |
| 2. | Legal address of the company |  |
| 3. | Mail address of the company |  |
| 4. | Head of the company: title, name |  |
| 5. | Contact phone number of the head of the company |  |
| 6. | The person to contact regarding this bid: title, name |  |
| 7. | Phone number of the contact person |  |
| 9. | E-mail of the contact person |  |
| 10. | Company’s web site |  |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2025

\_\_\_\_\_\_\_\_\_

[signature] [acting as]

That has the proper authority to sign the Application on behalf of and on behalf of.

**Annex 2 to the Specifications.**

**General information about the goods.**

Please fill in the table below.

To facilitate provision of the information, you may use sketches/drawings/pictures answering some of the questions.

**TECHNICAL SPECIFICATIONS**

|  |  |
| --- | --- |
| **Technical parameters** | **Your proposed model: provide information about the car and the presence / absence of appropriate equipment** |
| Model |  |
| Year of manufacture |  |
| Dimensions of the cargo compartment |  |
| Total weight |  |
| Environmental standard: Euro-5, Euro-6. |  |
| Engine type: disel |  |
| Gearbox type and number of gears |  |
| Reinforced running gear |  |
| Cargo compartment doors (side and rear) to body height (yes or no) |  |
| Preparation of the engine for installation of the separate compressor for the powerful conditioner / heater of a cargo compartment (for example: the separate drive for a belt of the compressor of the conditioner).  Parking air conditioning system of the cargo compartment (optional). |  |
| Parking compartment air conditioning system (optional) |  |
| Presence of an iron partition from a cabin of a cargo compartment |  |
| Engine heating (temperature below 0 C) |  |
| Availability of air conditioning / climate - control in the driver's cab |  |
| Hydraulic power steering |  |
| Spare wheel |  |
| Central locking with remote control |  |
| Rear footrest |  |
| Front and rear wheel mudguards |  |
| Hinged double-leaf rear doors with an opening angle of 270 ° |  |
| Driver airbag |  |
| Wear-resistant floor covering |  |
| Daytime running lights |  |
| Cargo compartment lighting: 2 lights |  |
| Heated mirrors |  |
| Availability of 4 keys (optional) |  |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2025

\_\_\_\_\_\_\_\_\_

[signature] [acting as]

That has the proper authority to sign the Application on behalf of and on behalf of.

**Annex 3.**

**Quotation**

Please complete a form as provided below. Please take note of the following:

1. The currency of the bid shall be determined by the bidder. Price quotes shall be compared through conversion using NBU’s official exchange rate as of the date of official bid opening.
2. The Contract with the successful bidder shall be concluded in accordance with item 6 of the Specifications.
3. The price shall include all costs, charges and taxes as per these Specifications, including VAT (see item 2 of the specification for details).
4. Terms of payment:

* 50% advance payment within ten (10) working days upon the date of closing of the Contract and receipt of the original invoice,
* 50% balance payment within ten (10) working days upon completed receipt of the Goods.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **The number of units** | **Model of the vehicle** | **Please indicate the currency** | **Price with VAT for 1 unit** | **Total, with VAT for 8 units** |
| **8 units**  **cargo vans with VAT** |  |  |  |  |

Delivery terms (DAP / DDP): \_\_\_\_\_\_\_\_\_

Delivery time: \_\_\_\_\_\_\_\_\_

Schedule of delivery \_\_\_\_\_\_\_\_\_\_\_\_\_

Warranty terms (note! on Ukrainian territory only): \_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2025

[signature] [acting as]

That has the proper authority to sign the Application on behalf of and on behalf of

**Annex No. 4 to the specification**

**Based on Article 650-1 of the Civil Code of Ukraine, by signing this form, we confirm the following representations, which are essential for the conclusion of the agreement with the ICF "Alliance for Public Health":**

1. The Company (the legal entity submitting this and other documents for participation in the competition, as indicated below), any of its directors (members of the board), participants (shareholders) of the Company, its ultimate beneficial owner(s), its officers or employees, or any agent, affiliate, or other person acting on behalf of the Company is not currently subject to sanctions imposed by the United States Department of the Treasury’s Office of Foreign Assets Control (OFAC), the U.S. Department of State, the United Nations Security Council, the European Union, Her Majesty’s Treasury of the United Kingdom, or any other authorized sanctions authority.
2. The Company and/or its participant(s), and/or the Company’s ultimate beneficial owner(s) are not listed in the sanctions list of the National Security and Defense Council of Ukraine (in accordance with Article 5 of the Law of Ukraine “On Sanctions”).
3. No personal special economic or other restrictive measures (sanctions) have been applied to the Company’s goods, services, and/or works in accordance with Article 5 of the Law of Ukraine “On Sanctions”.

**List of Ultimate Beneficial Owners of the Tender Participant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Legal Entity / Full Name of the Natural Person** | **Registration Number / Passport Information** | **Registered Address** | **Nationality** | **Is the organization or individual included in the sanctions lists of the United States of America, the European Union, or Ukraine?** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# *[Signature] [Position]*

Authorized to sign the commercial proposal for and on behalf of:

*[Company Name]*