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Dear Madame/Sir,

International Charitable Foundation “Alliance for Public Health” announces the bidding for the provision of legal services to support the operation of international programs.

Please find enclosed Bidding documents comprising

а) this bid announcement,

b) general conditions

c) ToR

**Bidding conditions:**

1. Commercial proposals submitted by the bidders must be valid without changes during not less than 90 (ninety) days from the day of their submission.

2. General requirements, evaluation criteria and list of required bid contents may be found in Specification

3. **Deadline for bid proposal submission shall be not later than 7th of February 2025, 12:00 Kyiv (UTC+03:00)**. All proposals received afterwards shall not be considered.

4. Proposals should be sent to e-mail box [**lisova@aph.org.ua**](mailto:lisova@aph.org.ua).

In the subject of the e-mail, it is necessary to indicate: Attention: Julia Lisova, tender for procurement of legal support services

5. The main factors that will influence the final decision on the winner (s) of the competition are listed in paragraph 2.2 of the general conditions.

6. Bid winner(s) will be selected on the bidding committee session to be held in a two weeks after the deadline of submission and after their detailed technical, financial and legal evaluation, but not later than February 14, 2025. Information about the winner(s) shall be disclosed within 3 (three) working days after official approval of the winners by the tender committee.

7. ICF Alliance for Public Health” reserves the right to require from bidding participants to provide additional materials or information confirming the compliance of specific proposal provisions to the specification requirements and participant’s compliance as a legal entity.

8. ICF Alliance for Public Health” reserves the right to accept or decline any bidding proposal according to the documents and its own policies and procedures, or stop bidding procedure and refuse from all proposals any time before entering into the agreement without any responsibility therefor before to the bidding participants.

9. ICF Alliance for Public Health” shall inform about the reason of declining all proposals in the event of a written request from the bidding participant.

Any questions regarding this tender may be provided toe-mail address: [lisova@aph.org.ua](mailto:lisova@aph.org.ua)

Please pay attention that according to the procuremnt procedures February 5, 2025, till 12:00 Kyiv time (UTC+03:00) is the last day when you can send questions regarding this tender to the Alliance.

Responses to the questions asked by the potential bidding participants and any clarifications will be sent to the organizations which approved receiving this announcement by e-mail.

Please kindly confirm the receipt of this bid announcement.

Thank you for cooperation

best regards,

**Alliance for Public Health**

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