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Dear Madame/Sir,

We are very pleased to inform you that ICF “Alliance for Public Health" hereby announces the Tender **№ 2025-SW** for the procurement of the following goods:

|  |  |  |
| --- | --- | --- |
| Lot No. | Name of the goods | Q-ty |
| 1 | Spirit wipes | 25 379 760 |

Please carefully review the Bidding Documentation which includes: a) this Announcement (bidding instruction), b) Specification with the Attachments and c) drafts of contracts (please find attached).

While preparing the bid, please comply with the Bidding Instructions as follows:

1. Bids submitted by the bidders shall be valid without any changes within not less than 90 (ninety) days from the moment of their submission.
2. Prices have to be fixed in the currency and the delivery terms have to be indicated accordingly to Specification, including all the fees and taxes.
3. Goods requirements, terms of delivery and payment are defined by the correspondent enclosed bidding documents.
4. **Deadline for submission of Bids (quotations) is December 09, 2024, by 15:00 (UTC+03:00).**

Any quotation received after the deadline will not be considered.

1. The main factors, which will influence the final decision as to the contract award, are mentioned in the paragraph 10 of the Specification.
2. Award of contract(s) is to be decided at the Bidding Committee meeting, which will be not later than **December 13, 2024**. Within 5 working days after the Tender Committee meeting Alliance will announce the decision of the Tender Committee and inform the results to the winner. In the case of verification, this period may be extended, in this case, the Alliance will inform all participants that have provided offers to tender, on new terms.
3. Bids should be sent by e-mail in ZIP archives with a password for opening to the e-mail address: tenders@aph.org.ua, it is mandatory to indicate in the subject of the letter: "Attn. Krylova T. **№ 2025-SW** "

The password for openning the archive should be specified as follows:

• during the online opening procedure, which will take place online by the ZOOM-conference, **is December 09, 2024, by 15:15** (local time in Kyiv), or

• send after the end of the proposal submission period to the messenger at the number +38 050 651 52 10 (in case the bidder cannot join the opening procedure)

*The tender opening procedure will take place on* **is December 09, 2024, by 15:15** *(local time in Kyiv) online*.

1. The Alliance has the right to request Bidders to provide additional information to support their eligibility according to the requirements established by the Bidding Organizer in the Bidding Documents.
2. The Alliance reserves the right to accept or reject any Bid according to the documentation and its Policies and Procedures, as well as the right to stop the bidding process and reject all the bids at any time before the contract signing, without being liable to the Bidders.
3. The Alliance shall inform about the reasons for rejection of all bids, subject to receipt of a written request from a Bidder.

Any questions regarding this bidding should be submitted in writing by email only to the following e-mail address: [krylova@aph.org.ua](mailto:krylova@aph.org.ua) (to the attention of Krylova Tetiana).

Please pay attention that according to the bidding procedure **is December 05, 2024** by 15:00– is the deadline to ask questions to the Alliance regarding the present Bidding.

Answers to the questions submitted by potential bidders and any clarifications will be sent to organizations that have confirmed receipt of the announcement by email.

Please let us know your intention to participate in the tender by a return letter to [krylova@aph.org.ua](mailto:krylova@aph.org.ua) . Participants who have confirmed their participation in the tender will receive a link to the online procedure for opening bids.

Please notify us of receipt of this announcement.

Answers to questions submitted by potential bidders and any clarifications will be sent to organizations that have confirmed receipt of this announcement by e-mail.

Regards,



**Alliance for Public Health**

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