

24 Bulvarno-Kudryavska St.,

01601 Kyiv, Ukraine

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info@aph.org.ua | www.aph.org.ua

Dear Madame/Sir,

International Charitable Foundation “Alliance for Public Health” announces the tender for procurement of hygienic kits

Please find enclosed Bidding documents comprising

а) this bid announcement,

b) specification

c) template of contract

**Bidding conditions:**

1. Commercial proposals submitted by the bidders must be valid without changes during not less than 90 (ninety) days from the day of their submission.

2. General requirements, evaluation criteria and list of required bid contents may be found in Specification

3. **Deadline for bid proposal submission shall be not later than 22th of October 2024, 1:00 pm Kyiv (UTC+03:00)**. All proposals received afterwards shall not be considered.

4. Proposals should be sent in sealed envelopes to the address 01601, Kyiv, str. Bulvarno-Kudryavska, 24, block 3 **or in encrypted ZIP archives** to a separate e-mail box [**tenders@aph.org.ua**](mailto:tenders@aph.org.ua).

In the subject of the e-mail, it is necessary to indicate: Attention: Julia Lisova, tender for procurement of hygienic kits

5. The public opening of proposals will be done by means of a ZOOM teleconference.

• Each tender participant who announced his intention to participate in the tender and submitted a proposal within the specified period will receive a link to join the teleconference.

• during the opening procedure, all participants send ZIP passwords of offers to the procurement specialist in the chat or messenger. The opening of the archive and the announcement of price offers will take place online, and the entire process will be recorded in the opening protocol.

6. The main factors that will influence the final decision on the winner (s) of the competition are listed in paragraph 6 of the specification.

7. Bid winner(s) will be selected on the bidding committee session to be held in a two weeks after the deadline of tender submission and after their detailed technical, financial and legal evaluation, but not later than October, 25 2024. Information about the winner(s) shall be disclosed within 3 (three) working days after official approval of the winners by the tender committee.

8. ICF Alliance for Public Health” reserves the right to require from bidding participants to provide additional materials or information confirming the compliance of specific proposal provisions to the specification requirements and participant’s compliance as a legal entity.

9. ICF Alliance for Public Health” reserves the right to accept or decline any bidding proposal according to the documents and its own policies and procedures, or stop bidding procedure and refuse from all proposals any time before entering into the agreement without any responsibility therefor before to the bidding participants.

10. ICF Alliance for Public Health” shall inform about the reason of declining all proposals in the event of a written request from the bidding participant.

Any questions regarding this tender may be provided toe-mail address: [lisova@aph.org.ua](mailto:lisova@aph.org.ua)

Please pay attention that according to the tender procedures **August 17, 2024, till 10:00 Kyiv time (UTC+03:00)**  is the last day when you can send questions regarding this tender to the Alliance.

Responses to the questions asked by the potential bidding participants and any clarifications will be sent to the organizations which approved receiving this announcement by e-mail.

Please kindly confirm the receipt of this bid announcement.

Thank you for cooperation

best regards,

**Alliance for Public Health**

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