

Project Officer: PORT

The International Charitable Foundation "Alliance for Public Health" is a leading non-governmental professional organization which makes a significant impact on the epidemics of HIV/AIDS, tuberculosis, viral hepatitis and other socially dangerous diseases in Ukraine in cooperation with state partners and civil society organizations through providing financial and technical support to relevant programs, which cover over 300,000 members of most vulnerable populations, which is the highest indicator in Europe. Alliance team includes over 100 professionals who are based in Kyiv

Purpose: to provide effective functioning of the optimized HIV case finding (OCF) and community-initiated treatment intervention (CITI) Program, which is implemented through grants to the local NGOs and is funded by the CDC/PEPFAR To oversee and support technical and organizational capacity of local non-governmental organizations (NGOs) in order to reach the Program targets on HIV testing, HIV case finding and linkage to ART; contribute to developing strategy to response to the epidemic on national and regional level.

Contract type: civil contract

Core Requirements:

- Strong commitment to confronting HIV/AIDS and motivation to work.
- 2 years of experience in HIV prevention, care and support including overseeing the development and implementation of HIV/AIDS programs in Ukraine.
- Working experience with/in HIV-service organizations, local NGOs, governmental, and/or international institutions is required.
- Knowledge of epidemiological situation in Ukraine and specifics of HIV/AIDS programs in the region is desirable.
- Relevant University degree (Public Health, Social Science, Medicine etc.) is a plus.
- Good command of written and spoken Ukrainian and Russian. Ability to read and understand English texts is essential. Knowledge of English at intermediate level is an advantage.
- High level of computer literacy, especially in Excel.
- Ability to perform assigned tasks independently. Ability to meet tough and multiple deadlines.
- Readiness to go to business trips.

We offer: work in a dynamic organization with encouraging working environment, attractive remuneration and benefits package, opportunities for professional and career development and growth.

For additional information on the organization as well as its programmatic activities and the positions announced, please visit our web site: <http://www.aph.org.ua/>

How to apply: Please send your CV and a covering letter in English and Ukrainian/Russian to vacancy@aph.org.ua. Subject line should contain " **Project Officer: PORT**".

Deadline for applications: 6 pm, October 7th, 2020.

Only successful candidates will be contacted for an interview.

The International Charitable Foundation "Alliance for Public Health" is committed to equal opportunities and welcomes applications from appropriately qualified people from all sections of the community. Qualified people living with HIV/AIDS are particularly encouraged to apply.

DESCRIPTION OF SERVICES

Title: Project Officer PORT
Department: Program
Contract Type: Civil contact

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DUTIES:

1. Coordinate all aspects of Alliance-funded prevention activities, monitor and evaluate Alliance-funded projects, provide focused technical support to the Alliance grantees.
2. Coordinate general program communication with the grantees, including regular grantees' meetings.
3. Assess the capacity and prioritise the needs of potential grantees, contribute to project application evaluation submitted to the Alliance by applying organizations.
4. Contribute to developing the strategy for, and coordinate the delivery of, technical assistance to grantees that work in the sphere of HIV prevention.
5. Provide ongoing and on-site mentoring in community needs assessment, HIV prevention methods, project design, evaluation, and other relevant areas.
6. Suggest appropriate structural, managerial, financial and programmatic solutions to achieve optimal results of the grantees' projects activities.
7. Gather relevant information to inform future priorities and strategies for grantee support.
8. Provide information about services and resources in the relevant regions upon request.
9. Work with the rest of the Alliance team to identify synergies in working activities.
10. Contribute to the evaluation and strategic review of the Alliance program.
11. Attend relevant expert meetings to gather information and represent the interests of the Alliance Program.
12. Contribute to preparation of the narrative reports.

AUTHORITIES

Functional Authorities:

Sub-granting; sub-grantees relations and communication;

COOPERATION WITH:

- Program department;
- All units of the organization

REPORTS TO: Project Manager