



The International Charitable Foundation "Alliance for Public Health" announces external recruitment to fill the following position:

Project Manager

The International Charitable Foundation "Alliance for Public Health" (Alliance) is a leading non-governmental professional organization which makes a significant impact on the epidemics of HIV/AIDS, tuberculosis, viral hepatitis, and other dangerous diseases in Ukraine in collaboration with key state partners and civil society organizations through providing financial and technical support to relevant programs covering over 300,000 members of the most vulnerable populations in Ukraine, which is the highest coverage in Europe.

PURPOSE: to provide effective management of KPIF activities for MSM: assess and map existing strategies to reach undiagnosed MSM; utilize effective outreach methods targeting new and more hidden segments of MSM, which currently have low access to the existent programs in order to ensure effective entry point into test and treat cascade. The Project Manager is responsible for implementation of Project's day-to-day activities, including line management of technical staff and budget control.

REQUIREMENTS:

- Working experience with/in HIV-service organizations, governmental, and/or international institutions is required
- Public Health professional
- Experience in project formulation and evaluation
- Deep interest in innovative HIV related projects
- Strong commitment to confronting HIV/AIDS and motivation to work
- Extensive expertise, knowledge, and experience in the field of HIV prevention services for people living with HIV (MSM)
- Knowledge and understanding of international and country-level implementation of HIV prevention services
- Strong strategic planning, analytical, conflict resolution and organizational skill
- Outstanding communication, presentation, analytical and report writing skills
- High level of interpersonal skills and integrity; solid team player
- Knowledge of epidemiological situation in Ukraine and specifics of HIV/AIDS programs in the regions is desirable
- Relevant University degree (Public Health, Social Work, Medicine etc.)
- Good command of written and spoken English, Ukrainian and Russian.
- Ability to perform assigned tasks independently and meet tough and multiple deadlines
- High level of computer literacy (MS Office, SPSS or other databases and Statistical Packages)
- Ability to think clearly and precisely articulate is essential
- Readiness to go to business trips and work full time

We offer: work in a dynamic organization with encouraging working environment, attractive remuneration and benefits package, opportunities for professional and career development and growth.

For additional information on the organization as well as its programmatic activities and the positions announced, please visit our web site: <http://www.aph.org.ua/>

How to apply: Please send your CV and a covering letter in English and Ukrainian/Russian to vacancy@aph.org.ua. Subject line should contain "ref: **PM: MSM**".

Deadline for applications: 6 pm, May 2d, 2019.

Only successful candidates will be contacted for an interview.

The International Charitable Foundation "Alliance for Public Health" is committed to equal opportunities and welcomes applications from appropriately qualified people from all sections of the vulnerable groups devoted to Public and Personal Health issues.

DESCRIPTION OF SERVICES

Title: Project Manager
Department: Program
Contract Type: civil contract

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DUTIES:

- Ensure the development and implementation of the Project;
- Develop a strategy to reach undiagnosed MSM in Ukraine;
- Develop virtual outreach algorithms to ensure access of new segments of MSM to HIV prevention, detection and care services.
- Develop standard operating procedures (SOP) of the Project;
- Assess and map existing strategies to reach undiagnosed MSM, develop a client portrait;
- Grant Management;
- Coordinate, control and evaluate the performance of the Project Team work in the designated regions;
- Establish partnerships and ensure high level of coordination and nurtured relationships with Regional health institutions, sub-contractors, and other partners;
- Analyze and approve reports provided by project staff on a regular basis;
- Analyze Project effectiveness, suggest areas for development, identify potential risks and suggest proper actions for their solving;
- Contribute information on program fulfillment to the Alliance Ukraine reports to the donors, governmental structures, international and other organizations;
- Support the Project Coordinator in representing the project to donor;
- Improve professional skills and develop personal abilities constantly to raise work efficiency while attending trainings, educational sessions, and self-improvement;
- Maintain close communication with the other Alliance teams relevant to HIV/STI projects implementation;
- Monitoring visits to the field sites;
- Undertake other duties as required.

REPORTS TO: Project Coordinator