



The International Charitable Foundation "Alliance for Public Health" announces external recruitment to fill the following position:

### **Program Officer: International Programs Monitoring & Research**

The International Charitable Foundation "Alliance for Public Health" (Alliance) is a leading non-governmental professional organization which makes a significant impact on the epidemics of HIV/AIDS, tuberculosis, viral hepatitis, and other dangerous diseases in Ukraine in collaboration with key state partners and civil society organizations through providing financial and technical support to relevant programs covering over 300,000 members of the most vulnerable populations in Ukraine, which is the highest coverage in Europe.

**PURPOSE:** to provide data and M&E support to the regional program Sustainability of Services for Key Populations in Eastern Europe and Central Asia (EECA) funded by The Global Fund within overall goal of the regional program to contribute to reducing the HIV epidemic in the EECA region, through accelerating progress on Fast-Track by 2020 and ensuring the sustainability of HIV services for key populations in nine high impact countries of the EECA region.

#### **REQUIREMENTS:**

- Proven ability to work with data. Use of statistical packages, such as Excel, Stata, R, SPSS, etc. is an advantage.
- Experience in planning and conducting social or epidemiological research
- Knowledge of tools used in public health surveys.
- Experience working in the area of HIV/AIDS or other health-related area
- Knowledge of health economics basics is a plus.
- Experience in data collection, analysis and reporting, preferably in the area of social services or public health services provision.
- Relevant education: sociology, social science, or public health university degree.
- High level of interpersonal skills and integrity; solid team player.
- Strong managerial and organizational skill.
- Outstanding communication and presentation skills.
- High level of computer literacy, especially in Word, Excel, Power Point, Internet Explorer, Outlook and SPSS or other statistical packages.
- Knowledge of computer programs used for HIV/AIDS Epidemic modeling (SPECTRUM, AEM).
- Knowledge of HIV epidemics and data in EECA countries is a major plus.

**We offer:** work in a dynamic organization with encouraging working environment, attractive remuneration and benefits package, opportunities for professional and career development and growth.

For additional information on the organization as well as its programmatic activities and the positions announced, please visit our web site: <http://www.aph.org.ua/>

**How to apply:** Please send your CV and a covering letter in English and Ukrainian/Russian to [vacancy@aph.org.ua](mailto:vacancy@aph.org.ua). Subject line should contain "ref: **PO: International Programs Monitoring & Research**".

**Deadline for applications:** 6 pm, January 25th, 2019.

Only successful candidates will be contacted for an interview.

*The International Charitable Foundation "Alliance for Public Health" is committed to equal opportunities and welcomes applications from appropriately qualified people from all sections of the vulnerable groups devoted to Public and Personal Health issues.*

## DESCRIPTION OF SERVICES

**Title:** Program Officer: International Programs Monitoring & Research

**Department:** Program

**Team:** Monitoring and Evaluation

**Agreement Type:** civil agreement

**PURPOSE:** to provide data and M&E support to the regional program Sustainability of Services for Key Populations in Eastern Europe and Central Asia (EECA) funded by The Global Fund. The overall goal of the regional program is contributing to reducing the HIV epidemic in the EECA region, through accelerating progress on Fast-Track by 2020 and ensuring the sustainability of HIV services for key populations in nine high impact countries of the EECA region. The program will be implemented in 2019-2021 in 14 countries of EECA: Belarus, Bosnia and Herzegovina, Georgia, Kazakhstan, Kyrgyzstan, Macedonia, Moldova, Montenegro, Romania, Russia, Serbia, Tajikistan, Ukraine, and Uzbekistan. The Officer will support research and capacity building to help the countries adapt and use science, technology and innovation for development of evidence-based country response on HIV and other related socially dangerous diseases and encourage the generation and sharing of knowledge between EECA researchers and scientists. Also the officer will provide guidelines in relation to program monitoring and evaluation by sub-recipients and coordinate activities related to improvement of national HIV service cascade data with partner organizations and national authorities.

### REQUIREMENTS:

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- Knowledge of tools used in public health surveys.
- Experience working in the area of HIV/AIDS or other health-related area
- Proven ability to work with data. Use of statistical packages, such as Excel, Stata, R, SPSS, etc. is an advantage.
- Knowledge of health economics basics is a plus.
- Experience in data collection, analysis and reporting, preferably in the area of social services or public health services provision.
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- Knowledge of computer programs used for HIV/AIDS Epidemic modeling (SPECTRUM, AEM).
- Knowledge of HIV epidemics and data in EECA countries is a major plus.

### DUTIES:

1. Coordinate data collection activities and other M&E work within regional programs' projects
2. Analyze quarterly report of the in-country sub-recipients and aggregate program's progress towards achieving its indicators.
3. Construct HIV care cascades of the program countries and suggest activities on their systematic refinement.
4. Provide input into surveys and researches design on the basis of the current needs
5. Oversee data collection process in program countries; conduct monitoring visits to assure quality of data at the field level
6. Coordinate the process of the regional HIV/AIDS programs evaluation
7. Facilitate distribution of research results at the national and regional level.
8. Analyze HIV trends in EECA from programmatic monitoring, surveys, other data sources.
9. Collaborate with the international, national and regional HIV/AIDS data experts, organize relevant capacity building and experience sharing events.
10. Triangulate data obtained through bio-behavioral surveys, official statistics, programmatic monitoring etc. in program countries.
11. Conduct secondary data analysis of behavioral and other surveys, published in peer-review journals and reports, preparing the data for international studies and research tasks.
12. Assist in capacity building in the area of monitoring and evaluation, research, data analysis in program countries.
13. Improve professional and personal skills relevant to the job through self-training and corporate training courses;
14. Undertake other responsibilities of Research and Field Analysis and which have been discussed and agreed between the line manager and the post-holder.

### AUTHORITIES

#### Functional Authorities:

Issuance of relevance and quality of researches done as a part of M&E system.

