



International Charitable Foundation Alliance for Public Health
announces external recruitment to fill the post of

Director: Treatment, Procurement & Supply Management

International Charitable Foundation Alliance for Public Health (Alliance) is a leading non-governmental professional organization which makes a significant impact on the epidemics of HIV/AIDS, tuberculosis, viral hepatitis, and other diseases in Ukraine and other countries. Alliance mobilizes donor resources and in collaboration with key state partners, civil society organizations and international agencies provides treatment and prevention services to over 300,000 members of the most vulnerable populations in Ukraine.

JOB PURPOSE: To provide leadership for the Alliance treatment and procurement programs, shaping the organizations' treatment strategy, mobilizing resources and supervising implementation of treatment and care programs that are able to tackle the burden of communicable diseases, particularly, HIV/AIDS, tuberculosis (especially MDR-TB), viral hepatitis and addressing other relevant issues such as drug addiction with the aim of achieving Alliance goals and contributing to the global targets. To oversee the organization's approach to sourcing and procuring of health commodities for greater value and impact. To broaden Alliance scope of work targeting issues of health system strengthening and noncommunicable diseases.

REQUIREMENTS:

- Min. 5 years' experience of working on a broad range of activities related to public health, with the focus on treatment and procurement issues, in Ukraine or other countries of the region, including overseeing the development and implementation of complex large scale interventions.
- Demonstrate commitment to HIV/AIDS, tuberculosis, viral hepatitis treatment, care and prevention work and the engagement of civil society, vulnerable and affected communities in the response to the epidemics.
- Managerial experience within international organization in the health-related sector.
- Solid experience of the development and management of health treatment and procurement systems with a focus on robust operation policies and procedures, advocacy programs regarding the systems, and technical support provision.
- Demonstrate interest in program development, keeping in mind potential widening the Alliance treatment portfolio to noncommunicable diseases and health care continuum.
- Experience in health system strengthening and proven track record in collaboration with governmental stakeholders and medical institutions.
- Successful experience of transitioning certain programs from donors to domestic funding and governmental leadership is a plus.
- Profound understanding of multi-sectoral nature of responses to HIV/AIDS, tuberculosis, viral hepatitis epidemics.
- Proven ability to represent organizations in a range of fora, including various partner co-ordination activities in complex environments.
- Strong program, project skills to include: strategic planning, work planning, leadership, ability to balance ongoing managing and implementation with strategic thinking and developing Alliance treatment portfolio.
- Broad experience in supervising international procurement related contracting, including: tender process, contract negotiations and management.
- Strong skills and experience of the managing professional staff.
- Excellent communication skills in a range of environments and Alliance audiences.

We offer: work in a dynamic organization with encouraging working environment, attractive remuneration and benefits package, opportunities for professional and career development and growth. For additional information on the organization as well as its programmatic activities and the positions announced, please visit our web site: www.aph.org.ua

How to apply: Please send your CV and a covering letter in English to vacancy@aph.org.ua Subject line should contain "TPSM Director".

Deadline for applications: 6 pm, May 11th, 2018. Only successful candidates will be contacted for an interview.

Alliance for Public Health is committed to equal opportunities and welcomes applications from appropriately qualified people from all sections of the vulnerable groups devoted to public and personal health issues.

JOB DESCRIPTION

Job Title: Director: Treatment, Procurement & Supply management
Department: Treatment, Procurement & Supply Management (TPSM)
Position Type: open-ended, full-time
Band: 2

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DUTIES AND RESPONSIBILITIES:

1. Strategic leadership and development:

- Provide active and effective leadership to the TPSM Department, as well as significant input to the overall Alliance strategic planning;
- Provide leading contribution to the Alliance program development in the relevant areas, in particular contributing to the widening the Alliance treatment portfolio to non-communicable diseases and health care continuum;
- Lead resource mobilization in TPSM related existing and new areas;
- Actively contribute to the organization-wide strategic review, strategic planning, work planning and organizational development as a member of the Senior Management Team (SMT);
- Contribute to development of organizational functions necessary to achieve the key program development objectives.

2. Overall operational and managerial leadership:

- Provide overall operational and managerial leadership to the effective implementation of the treatment, procurement and supply management component of the Alliance portfolio in Ukraine, and where relevant, in other countries;
- Ensure achieving results and high performance of the existing program portfolio which includes HIV/AIDS, tuberculosis, viral hepatitis, medication assisted treatment (or opioid substitution therapy);
- Supervise different aspects of the programmatic work including sub-granting, monitoring, research, in-house ongoing work, internal and external coordination, policy work, publications, procurement and supply management;
- Manage the TPSM project portfolio, including development of the strategic areas of project implementation, key targets and activities; keep track of implementation of the workplans, budgets and targets; suggest changes / improvements to implementation; ensure that projects are achieving the best possible results;
- Provide overall managerial leadership and expertise to the TPSM budget planning and its effective implementation as well as ensure accurate and effective financial supervision of TPSM budget spending.
- Regularly review, provide recommendations, and ensure that TPSM Department has standardized, robust policies and procedures which are in line with the Alliance wide procurement strategy, the Alliance strategy as well as meet user needs and best practices;
- Conduct a review of current TPSM activities and capacity, to identify areas of technical support required to strengthen their implementation and scaling-up;
- Ensure of sustainability of the TPSM activities and proper transition where appropriate e.g. through effective policy work, technical support and funding.

3. External relations

- Develop and maintain strong and effective working relations and communication with all key stakeholders working in TPSM area: governmental, medical institutions, UN agencies, international organizations in Ukraine and abroad, civil society and patients' organizations, academic institutions, donors etc.;

- Ensure that regular communication and information flow is carried out between the Alliance and key partners, including Center for Public Health of the Ministry of Health and All-Ukrainian Network of People Living with HIV;
- Navigate within multi-sectorial environment of responses to HIV/AIDS, tuberculosis, viral hepatitis epidemics;
- Represent the organization's TPSM related position in a range of fora, including various partner coordination activities, negotiations, formal and informal consultations;
- Ensure ongoing contacts and engagement of civil society, vulnerable and affected communities in treatment and care work.

4. Donor relations

- Maintain relations with key Alliance donors, know well the donors specific priorities and requirements;
- Serve as the key TPSM point of contact for the donor, including for the budget, finance and reporting;
- Coordinate TPSM projects' related communication with the donors;
- Work on new projects with existing donors as well as approach new ones.

5. Team Management:

- Guide and provide effective leadership and management to the professionals within the TPSM department;
- Give regular feedback to TPSM staff on their performance and development.
- Assess the professional training and development needs of TPSM staff and advise on how these needs may be met;
- Ensure close interdepartmental coordination of the TPSM staff;
- Promote team work and friendly environment.

6. Perform other duties as required

Functional authorities:

TPSM projects development and implementation.

Budget authority:

Yes

Act as an authorizing director; supervise the work of Budget Holders in the Department.

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- Senior Management Team (SMT Member)
- Projects development and budget preparation
- Negotiations with donors

SUPERVISION OF STAFF: 6 direct reports; 18 staff

REPORTS TO: Executive director

COOPERATION WITH:

- SMT
- Program department
- Finance and Administration department
- Policy & Partnership team
- Legal
- HR